

CHECKLIST FOR BUILDING GENDER EQUALITY INTO PROJECT PLANNING, IMPLEMENTATION AND EVALUATION

PROJECT PLANNING:

1. Which population groups are served by the project or each of its component (men only, women only, men and women) and how?
2. What information/ Baseline data is currently available about each population group?
3. What information/ Baseline data on women's and men's work in the household and the community has been collected? Is it sufficient for the purposes of the project? Are there differences between men and women?
4. What types of consultations have occurred with people whose lives will be affected by the project?
5. What particular attention has been given to women and men in these processes? How are women and men involved in all levels of planning the project?
6. How do the project objectives address the needs of women and men in community life?
7. What activities will the project carry out to ensure that gender needs and concerns will be addressed?
8. How will including women and/or men help to achieve project objectives?
9. How will men and women have access to the products/services of the project?
10. Are project resources adequate to provide the opportunities promoted for each population group?
11. Are there any aspects of the project that could have adverse effects on women or men?
12. What social, legal, political, and cultural obstacles could prevent women or men from participating in the project or accessing the project products/services?
13. What plans will be developed to address these obstacles?
14. How well are the project personnel familiar with gender issues?

PROJECT IMPLEMENTATION AND EVALUATION

1. Is separate data collected on men and women for assessment purposes?
2. Which population groups are/were served by the project or each of its component (men only, women only, men and women) and how?
3. Are/were men and women equally participating in project decision making?
4. Have any gender issues arisen that were not identified at the design stage? How were they addressed?
5. How do/did men and women have access to the products/services of the project?
6. Were there any aspects of the project that had adverse effects on women or men?
7. Did the project or the activities related to the project change the situation of men or women? If so, how?

Source: The Center for Development and Population Activities (CEDPA),
Project Planning Guide